



**LOUISIANA  
COMMITTEE ON PAROLE**

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**Date:** February 19, 2013  
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**BOARD POLICY**

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**SUBJECT:** CERTIFICATE OF PAROLE

**PURPOSE:** To describe the effective date of the Certificate of Parole

**AUTHORITY:** LAC Title 22, Part XI, Chapter 9; La. R.S. 15:574.2, R.S. 15:574.4

**REFERENCES:** ACA Standards 2-1099, 2-1100, 2-1102

**POLICY:**

It is the policy of Committee on Parole that the Certificate of Parole shall not become operative until specific conditions of release have been acknowledged and agreed to in writing by the offender. The parole is not effective or final until the formal parole agreement is executed by the offender. The parole certificate shall not become effective and in force until the conditions are agreed to, signed, and accepted by the offender.

**PROCEDURES:**

**A. Conditions of Parole**

The offender shall be advised by institutional staff orally and in writing of the conditions of parole prior to his release from incarceration. These conditions of parole shall be contained in the Certificate of Parole.

1. **Special Conditions.** Special conditions, in addition to the standard conditions provided in R.S. 15:574.4, may also be imposed by the Committee. Such special conditions shall be based on the dynamic risk and needs factors of the individual offender and on the particular circumstances of the individual offender. In addition to any other special condition, the Committee shall impose the following special conditions:
  - a. Restitution - When the victim's loss consists of damage to or loss of property;
  - b. Court Costs/Fines - If the offender has not paid and is liable for any costs of court or costs of the prosecution or proceeding in which he was convicted, or any fine imposed as part of his sentence;

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- c . High School Degree or Equivalent - If the offender does not have a high school degree or its equivalent, the offender shall be required to enroll in and attend (at his own cost) an adult education or reading program until he obtains a GED, or until he completes such educational programs required by the Committee, and has attained a sixth grade reading level.
  
- d. The provisions of A.1.c. above shall not apply to those offenders who are mentally, physically, or by reason of age, infirmity, or learning disorder unable to participate.

**SHERYL M. RANATZA, CHAIRMAN**

*\*Signature on file*