



**LOUISIANA
BOARD OF PARDONS & PAROLE**

Number: 01-102-POL
Date: March 20, 2021
Page: 1 of 2

BOARD POLICY

SUBJECT: **POWERS AND DUTIES OF THE PAROLE COMMITTEE**

PURPOSE: To establish policy, reflective of Louisiana law, that describes the powers and duties of the Louisiana Committee on Parole

AUTHORITY: LAC, Title 22, Part XI, Chapter 1, La. R.S. 15:574.2, Acts 280 and 337 of the 2017 Regular Legislative Session

REFERENCES: ACA Standards 2-1001, 2-1002 and 2-1127, Board policies 05-509-POL, "Victim Notification and Participation In Hearings", 07-701-POL, "Parole Decisions", and 07-703-POL, "Decision to Grant or Deny Parole"

POLICY:

A. The Louisiana Committee on Parole shall:

- 1) Make parole, administrative parole release and revocation decisions under La. R.S. 15:574.2;
- 2) Evaluate any application filed pursuant to R.S. 15:308 and taking into consideration the risk of danger the applicant would pose to society if released from confinement; shall make recommendations to the Board of Pardons as to whether the applicant is eligible for a reduction in sentence pursuant to R.S. 15:308.
- 3) Adopt rules not inconsistent with law as they deem it necessary and proper, with respect to the eligibility of offenders for parole and the conditions imposed upon offenders who are released on parole;
- 4) Keep records of its official actions and make them accessible according to law;
- 5) Collect, develop, and maintain statistical information concerning its services and decisions;

- 6) Notify the district attorney of the parish where the conviction occurred.
 - a The district attorney of the parish where the conviction occurred shall be allowed to review the record of the offender since incarceration, including but not limited to any educational or vocational training, rehabilitative program participation, disciplinary conduct, and risk assessment score. The district attorney shall be allowed to present testimony to the Committee and submit information relevant to the proceedings.
- 7) To notify the victim, or the spouse, or next of kin of a deceased victim, when the offender is scheduled for a parole hearing. See also Board Policy, 05-509-POL, "Victim Notice and Participation in Hearings".
- 8) When requested to do so, notify, in writing at least seven days prior to the offender's release on parole, the Chief of Police, Sheriff, or District Attorney of the parish where the offender will reside and where the conviction(s) occurred of the offender's pending release;
- 9) Submit an annual report of its performance to the Secretary of the Department of Public Safety and Corrections on or before February 1st each year for the previous calendar year. This report shall include statistical and other data with respect to the work the Committee may make of sentencing, parole, or related functions, and may include a recommendation of changes considered necessary to improve its effectiveness.

B. The Louisiana Committee on Parole may:

- 1) Apply to a district court to issue subpoenas, compel the attendance of witnesses, and the production of books, papers, and other documents pertinent to the subject of its inquiry;
- 2) Take testimony under oath, either at a hearing or by deposition;
- 3) Sanction an offender's disorderly, threatening, or insolent behavior, or use of insulting, abusive, or obscene language at a hearing or in written communications with the offender's parole application, notice for which shall be provided to the offender at the commencement of proceedings. (See Form, 01-102-A, "Offender Acknowledgement")

SHERYL M. RANATZA, CHAIRMAN

**Signature on file*

This policy replaces and supersedes Board Policy 01-102-POL, "Powers and Duties of the Parole Committee" dated March 20, 2018.