



**LOUISIANA  
BOARD OF PARDONS & PAROLE**

**Number: 01-103-A-DIR  
Date: October 26, 2020  
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**BOARD DIRECTIVE**

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**SUBJECT: COMMITTEE ON PAROLE ADMINISTRATION**

**PURPOSE:** To establish a framework for Board Members to utilize when making decisions concerning public safety.

**AUTHORITY:** LAC Title 22, Part XI, La. R.S. 15:574.2, et seq.

**REFERENCE:** ACA Standards 2-1001 through 2-1008, 2-1012, 2-1013,  
And 2-1038

**POLICY:**

The Louisiana Committee on Parole shall strive to be an integral part of the criminal justice system in Louisiana by conducting the business of the Committee fairly and efficiently. The Committee shall weigh the balance of societal justice, consistency, public safety, and the rights of the victim and victim's families.

**PROCEDURES:**

- A. The Committee on Parole shall be mindful of the integrity of the sentencing authority.
- B. The Committee on Parole shall carry out its duties as defined in La. R.S. 15:574.2 et Seq., which grants the Committee with the decision making authority with respect to all offenders convicted of a felony who are sentenced to a term of imprisonment and are eligible for discretionary parole.
- C. The Committee on Parole shall be attached to the Louisiana Department of Public Safety and Corrections for administrative purposes as outlined in La. R.S. 15:574.2 and La. R.S. 15:574.3.
- D. Although the Division of Probation & Parole staff is independent of the Committee on Parole, they shall be responsive to the authority as defined in La. R.S. 15:574.7.
- E. The Committee on Parole may impose general and specific conditions of parole as outlined in La. R.S. 15:574.4.2.
- F. The Committee on Parole shall have access to full information as outlined in La. R.S. 15:574.2.

- G. The Committee on Parole shall have the authority and power to grant or deny parole and does not serve merely as an advisory body to any other agency.
- H. The Committee on Parole may issue warrants to cause the arrest of offenders, and have the power to revoke parole.
- I. The Committee on Parole has the authority to discharge an offender from parole in accordance with La. R.S. 15:574.6, Board Policy 15-1501-POL, "Suspension of Supervised Parole", and 15-1503-POL, "Termination of Parole".
- J. Although autonomous, the Board shall interact and share information with other agencies as necessary.
- K. The Chairman shall review the Board's organizational chart annually.
- L. The Chairman or designee shall coordinate the review of the Board's policies with the Board Members.
- M. A Board Member shall not have secondary employment which is in conflict with board duties.
- N. Members of the Board shall be selected in accordance with Louisiana revised statutes. Each member shall meet the qualifications outlined in statute.
- O. A Member shall not seek nor hold public office during his tenure on the board.
- P. Board Members' salaries shall be as outlined in R.S. 15:574.2.A (7).
- Q. Positions of the Board are full-time in accordance with R.S. 15:574.2.A (6).
- R. Emergency or special meetings shall be scheduled by the Chairman as necessary and be in compliance with Louisiana's open meetings laws.

**SHERYL M. RANATZA, CHAIRMAN**

*\*Signature on file*

*This directive replaces and supersedes Board Directive 01-103-A-DIR, "Committee on Parole Administration" dated May 18, 2020. (Technical Revisions Only)*