

# Louisiana Board of Pardons

## Meeting Minutes

Date: Monday, September 09, 2024

Recorded by: Jasmine Thompson

### 1. Call to Order

The Chair called the meeting to order at 9:01 AM.

### 2. Roll Call

A roll call was made with 5 members, and a quorum was declared.

- Chair – Sheryl Ranatza
- Pete Fremin
- Vice Chair – Steve Prator
- Chucky Tillis
- Carolyn Stapleton

Staff members present:

Jasmine Thompson	Chiquita McQuirter	----
Sharel Favorite	Francis Abbott	----

3. **Public Comment** was allowed on request before any action item.

### 4. Regular Business

- a. The minutes from the August 5, 2024 meeting were reviewed.
  - i. Mr. Fremin made a motion, seconded by Ms. Stapleton, to accept the minutes without any corrections. Without objection, the motion passed unanimously.
- b. Clemency/Pardon hearings: The Board of Pardons conducted 9 hearings.

### 5. New Business

- a. Review and consideration for updating the following policies:
  - i. 02-209: Hearings Before the Board of Pardons
  - ii. 03-301-POL: Parole Eligibility and Types of Parole
  - iii. 05-505-POL: General Procedures
  - iv. 05-507-POL: Business Meetings
  - v. 05-509-POL: Victim Notification and Participation in Hearings
  - vi. 05-514-POL: Voting/Votes Required
  - vii. 07-701-POL: Parole Decisions
  - viii. 07-705-A-DIR: Rehearing Guidelines
  - ix. 07-705-POL: Application for Rehearing; Request for Reconsideration of Decision
  - x. 11-1107-DIR: Administrative Sanctions
  - xi. 11-1113-POL: Revocation Hearing and Process
  - xii. 15-1501-POL: Suspension of Supervised Parole & Inactive Parole Supervision
- b. Motion was made by Mr. Fremin, seconded by Mr. Prator, to adopt all policy revisions listed on the agenda in globo as presented by Mr. Abbott. Without objection, the motion passed unanimously. Policies are adopted and will become effective September 20 when the promulgation process is complete.

**6. Adjournment**

- a. There being no further business, the meeting was adjourned on a motion by **Mrs. Ranatza** at **11:52 AM**.

*Chiquita McQuirter*

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Chiquita McQuirter, Administrative Program Manager

Louisiana Board of Pardons  
 Department of Public Safety & Corrections Headquarters  
 Monday, September 09, 2024

1. Call to order/roll call at **9:01 AM**.

By: Chair Sheryl Ranatza

Board of Pardons Members	Present	Absent
Chair – Sheryl M. Ranatza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice Chair – Steve Prator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pete Fremin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chucky Tillis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Stapleton	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**EXECUTIVE SESSION(S)**

Motion Made By:	Motion Seconded By:	Time Out:	Time Returned:

2. Regular Business

- a. Approval of minutes from the **August 5, 2024** meeting.  
 Approved by **Mr. Fremin** and seconded by **Ms. Stapleton**.
- b. Pardon Docket  
9 cases were heard.

4. New Business

- a. Review and consideration for updating the following policies:
  - i. 02-209: Hearings Before the Board of Pardons
  - ii. 03-301-POL: Parole Eligibility and Types of Parole
  - iii. 05-505-POL: General Procedures
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  - vii. 07-701-POL: Parole Decisions
  - viii. 07-705-A-DIR: Rehearing Guidelines
  - ix. 07-705-POL: Application for Rehearing; Request for Reconsideration of Decision

- x. 11-1107-DIR: Administrative Sanctions
  - xi. 11-1113-POL: Revocation Hearing and Process
  - xii. 15-1501-POL: Suspension of Supervised Parole & Inactive Parole Supervision
- b. Motion made by **Mr. Fremin** and seconded by **Mr. Prator** to adopt all policy revisions listed on the agenda in globo as presented by Mr. Abbott. Without objection, the motion passed unanimously. Policies are adopted and will become effective September 20 when the promulgation process is complete.

### 3. Adjournment

Motion made by: **Mrs. Ranatza**

Time adjourned: **11:52 AM**

**BOARD OF PARDONS & COMMITTEE ON PAROLE  
STATE OF LOUISIANA**

**JEFF M. LANDRY**  
GOVERNOR



**SHERYL M. RANATZA**  
BOARD CHAIRMAN

**PARDON HEARING DOCKET: September 9, 2024 – 9:00 AM**  
**Hearing Location: Louisiana Department of Public Safety & Corrections Headquarters**  
**504 Mayflower Street, Baton Rouge, LA 70802 (225) 342-5422**

Assigned	Applicant's Name	DOC #	Request/Location	JDC/Location	Offense	Vote
1.	GUIDRY, KASEY	494750	PWF RELEASED	16 <sup>th</sup> JDC St. Martin	Possession of Schedule II: Methamphetamine	<b>Grant 5-0 PWF</b>
2.	JOHNSON, RANDOLF	509945	PWF RELEASED	10 <sup>th</sup> JDC Natchitoches	PWID Schedule II: Cocaine	<b>Grant 5-0 PWF</b>
3.	PLUSKAT, THOMAS ATTY: HEATHER CRABTREE	118129	PWF RELEASED	19 <sup>th</sup> JDC East Baton Rouge	3 Cts. – Operating Vehicle Intoxicated	<b>Grant 5-0 PWF</b>
4.	SMITH, ROSALINE	629874	PWF RELEASED	15 <sup>th</sup> JDC Lafayette	Possession of Schedule II: Methamphetamine; Possession of Schedule IV: Xanax	<b>Deny 0-5</b>
5.	SVAN, DARREN	126831	PWF RELEASED	26 <sup>th</sup> JDC Bossier	Schedule II: Stimulants	<b>Grant 5-0 PWF</b>
6.	MATTA, RAYFEL	296486	CTO DCI	1 <sup>st</sup> JDC Caddo	First Degree Robbery	<b>Grant 4-1 PE after 20 years</b>
7.	RICHARDSON, TRAVIS	450603	<del>CTO</del> EHCC	<del>19<sup>th</sup> JDC</del> <del>East Baton Rouge</del>	First Degree Robbery; Simple Robbery	<b>REMOVED</b>
8.	PITTMAN, ADRIAN	520628	CTO LSP	19 <sup>th</sup> JDC East Baton Rouge	Manslaughter	<b>Deny 1-4</b>
9.	RHODES, MICHAEL	364469	CTO LSP	2 <sup>nd</sup> JDC Bienville	Second Degree Murder	<b>Grant 5-0 99 years w/IPE</b>
10.	WASHINGTON, JACKIE	107015	CTO LSP	19 <sup>th</sup> JDC/18 <sup>th</sup> JDC East Baton Rouge/Iberville	Aggravated Kidnapping Theft; Simple Burglary	<b>Deny 1-4</b>

CTO=Commutation of Sentence - PWF=Pardon with Restoration of Firearms - PWF= Pardon without Restoration of Firearms - Released=Not incarcerated